

## Revised Document Review

Case ID - \_\_\_\_\_ Unit - \_\_\_\_\_ Worker - \_\_\_\_\_

Reviewer: \_\_\_\_\_ Date: \_\_\_\_\_

Item	Score	Comments
<b>Strengths Discovery (SNCD)<sup>1</sup></b>		
1. The family and youth's needs or concerns are documented across life domains.		
2. There is documentation that identifies and prioritizes the needs (not deficits) for the child and family.		
3. Detailed examples of family and youth strengths, assets, resources, and cultural considerations are included for areas of priority need.		
4. Specific examples of family and youth culture, values and beliefs are included for areas of priority need.		
5. There is documentation that identifies extended family members, friends, and others who have in the past and/or who are currently providing needed support to the family and youth.		
<b>Service Plan, CFT Notes and/or SNCD</b>		
6. There is a Child and Family Team that is doing the planning and implementation with this child and family.		
7. The service plan or other documentation specifies the family's goals/objectives to reach their vision of the future.		
8. There are natural supports actively involved in the planning process or ongoing persistent efforts to identify and engage natural supports.		
9. There is a clearly articulated long range vision of the future for the youth and family.		
<b>Service Plan or CFT Notes</b>		
10. The goals and objectives of the service plan directly relate to the family's prioritized needs.		
11. The services and activities for the child and family are coordinated through an integrated service plan.		
12. The goals or objectives of the service plan are measurable with specific measurement strategies.		
13. Services and supports are based on the needs of the youth and family not on the availability of services or supports that are needed.		
14. There is documentation that the team brainstorms options to address goals.		

<sup>1</sup> A separate narrative titled "Strengths, Needs, and Culture Discovery" may be located in the chart and should be reviewed for this section. Alternatively, documentation in the initial assessment must contain detailed information for these items.

15. The service plan and the crisis/safety plan(s) are a mix of strategies, clearly coordinated for the child/family.		
16. The service plan is developed in the least restrictive environment and if in a more restrictive environment includes strategies to move to a less restrictive environment.		
17. Services and supports are based on the strengths of the youth and family.		
18. Services and supports are based on the culture of the youth and family.		
19. The service plan includes opportunities for the youth to engage in community activities that he or she likes and does well.		
20. Transition planning documentation identifies needs, services and supports that will continue to need attention after formal behavioral health services end or when transitioning the youth to the adult service system.		
<b>Crisis/Safety Plan or CFT Notes</b>		
21. The crisis plan is based on a comprehensive functional assessment, on predicted crises and includes strategies to prevent the crisis.		
22. The crisis plan identifies signs or behaviors that indicate the crisis is beginning and ways to spot and deescalate crisis situations.		
23. The crisis plan includes specific steps to be taken if the crisis occurs and assigns responsibility for who will do each step.		
<b>Progress or CFT Notes</b>		
24. The family and youth's successes are identified and celebrated by the team.		
25. The service plan is being at least partially implemented by natural supports for the child and family.		
26. There is evidence that the family and/or youth are making decisions about the direction and methods of the team.		
27. There is evidence that the people working with the child and family are working together to provide coordinated services and supports.		
28. There is documentation that progress toward goals and action steps has been monitored.		
29. The child and family are making progress towards their goals.		